



## KHSI HAIR COAT INSTRUCTIONS

### Which Form Do I Use? - General Instructions

1. If the animals to be inspected have previously been Registered/ Recorded:
  - a. Do not use this form, use the original Certificate of Registration/ Recordation.
  - b. On the original certificate the KHSI Inspector needs to print coat type, date of inspection, and then print and sign his/her name.
  - c. Owner of animal sends KHSI Work Order form and marked-up certificate, with fee(s) for reclassification, to KHSI Registry.
  - d. Inspector sends a KHSI Flock Inspection Report to KHSI Operations.
2. If the animals to be inspected have **not** been previously Registered/ Recorded, owner must submit the following to the KHSI Registry:
  - a. Filled-out KHSI Work Order Form
  - b. Filled-out Registration Application Form
  - c. Registration/Recordation fee for each animal, plus a Reclassification fee for each animal
  - d. Filled-out Hair Coat Inspection Form (this form).
  - e. Inspector sends a KHSI Flock Inspection Report to KHSI Operations.

### Instructions for Using This Form (Hair Coat Inspection Form)

1. Owner fills out form except for name of inspector, date of inspection, Coat Type and number of animals inspected.
2. Inspector fills in his/her name, Coat Type, number of animals inspected, date of inspection and signs form.

### General Coat Inspection Information

1. Animals in an upgrading program are eligible for full registration when they are recorded as at least 87.5% (7/8) Katahdin, according to the KHSI Registry/Flock Book records. They require an inspection result of an A or B coat in order to be upgraded.
2. Animals born prior to November 1st of the previous year can be inspected after March 1st in the spring, after the sheep have had a chance to shed thoroughly. Inspections for the year need to be completed by September 30th. Note that that many fall-born lambs will need to wait until their second summer to be adequately shed for inspection. There is no maximum animal age for inspection.
3. Inspections should be requested by May 15 (except in the cases of inspectors doing their own flocks) through contacting KHSI Operations: <https://www.katahdins.org/contact-us/>. This is important so that inspection visits can be coordinated and costs minimized. Inspector will

- not be reimbursed for mileage unless the inspection has been arranged through the KHSI Operations Office. Note: every reasonable effort will be made to fulfill inspection requests each year, but inspection will not be guaranteed in the year requested. KHSI requests that an owner only request one on-site flock inspection date per year. For cases where a nearby inspector cannot be scheduled, the owner may request to do an online submission via video. Contact KHSI Operations for instructions.
4. Animals that are to be inspected **must be in a natural state** to demonstrate their innate shedding ability. They are **not** to be brushed, combed, clipped, trimmed, plucked, or sheared at all.
  5. To be eligible for inspection, all animals must be identified clearly. Identifications (tags, tattoo) must match the numerical portion of the Flock Tag ID on the Registration or Recordation certificates or the animal Registration form. (OK if the ID spans more than one tag, and it's not required that the Flock ID/prefix be on the tags.) Please keep your sheep identifications up-to-date! Individual imprinted replacement ear tags may be ordered from most mail order tag suppliers. Blank tags need a high-quality ear tag marking pen with permanent ink. **Your sheep cannot be inspected if their identification does not match the Registration/ Recordation certificate.**
  6. It is the owner's responsibility to have the animals needing inspection confined in a pen or enclosure that enables the inspector to handle the sheep to verify animal identification (tag/tattoo) and to carefully inspect coat type from all sides.
  7. Registration Application and Hair Coat Inspection forms or Recordation/ Registration certificates must be ready for review by the inspector when he/she arrives at the owner's farm.
  8. The owner is responsible for sending the paperwork to the KHSI Registry with the appropriate fee(s).

### Requirements for Certification as a KHSI Inspector

1. At least two years (24 months) of KHSI voting membership history.
2. Current year's dues paid.
3. Completion of inspector training session & examination, offered at Annual Gatherings/Expo & other times set up by KHSI Operations.
4. The term of initial certification is three years. Certification can be renewed at that point, or earlier, by re-examination. "Permanent" inspector certification requires one certification renewal plus continuous KHSI membership.