

KHSI Board of Directors Meeting Teleconference September 17, 2020

President Jane Smith called the meeting to order at 8:03 PM EST.

Board members present: Jane Smith, Howard Covington, Robert Walker, John Dyer, Cindy DeOrnellis, Larry Weeks and Dan Turner. Alan Culham, Jim Morgan and Theresa Maurer were also present.

Jane Smith asked the board to review the minutes of July 16, August 20 and September 13. A misspelling was corrected in the July minutes. John Dyer moved the three sets of minutes be approved. Howard Covington seconded the motion and the minutes were accepted 7-0.

Alan Culham and Robert Walker presented the treasurer's report which included the profit & loss (Jan-Aug), balance sheet, YTD registrations, rolling 12-month registration numbers and the status of the 2019 IRS 990 filing. The association has not received the Expo income from Willoughbys, so Jane Smith will contact Carol Willoughby and request payment. Cindy DeOrnellis moved to accept the treasurer's report and Howard Covington seconded the motion. Treasurer's report approved 7-0.

Old Business

Jim Morgan reported that the policy handbook is nearing completion. He would like to proofread another time, pending input from Lynn Farhmeier. It should be ready for distribution by the end of the month. The scanning is almost complete, less a few historical documents that are still needed. The hair coat inspection training video needs some additional editing and the videos need to be annotated. Robert Walker has access to video editing software and will assist with that. After the video is completed, Jim will also create a PowerPoint presentation showing how to complete the hair coat inspection forms.

Howard Covington noted that the hair coat inspection committee volunteered to help with the video. Roxanne Newton suggested asking Caleb Pirc (?) to narrate the video. Robert Walker and Caleb would develop an informative, yet entertaining, script. Jim Morgan will send Robert the training video taken at the inspection training at Dan Turner's farm. Dan Turner noted that completion of the video was part of Jim's 2019 contract and completion is required if Jim is to meet his contractual obligations. Howard also suggested using the inspection video to develop a virtual training for hair coat inspection. This would also include a test. Howard also reported that the hair coat inspection committee has performed several video inspections, with the office sending the report to the breeder.

Jane Smith reviewed the new committee appointments. Some committees are not yet complete, so approval will be tabled until the October meeting. Alan Culham requested that committee meetings be scheduled through the office. This will keep him up to date with committee actions.

New Business

Howard Covington questioned when and how Alan Culham would receive the remainder of the KHSI materials from Jim Morgan. Jim noted that the items could be shipped in 1-2 boxes via FedEx or UPS. The remainder of the property will be recycled or destroyed, and the rented storage can be ended.

K State Research and Extension has requested a photo of a Katahdin sheep to be used in their publication, "Kansas State University Show Lamb Guide". Robert Walker suggested KHSI send a

picture of the supreme ram from the 2019 Midwest Stud Ram Sale and/or the champion ewe from the 2019 NAILE show.

Alan Culham presented a price quote for KHSI brochures and rack cards. It was suggested he send the updated publications to the promotion committee for review. Dan Turner moved the board allocate \$2,000 for the brochures and rack cards. Larry Weeks seconded the motion and it passed 7-0. Alan also noted that it is hard to budget for the Promotion Committee as they are often under one year and over the next, due to amount of materials on hand.

The board reviewed the contract with Associated Registry Service, which will run January 1, 2021 through December 31, 2025. John Dyer moved to approve the contract. Cindy DeOrnellis seconded the motion and it passed 7-0.

Jim Morgan, as education director, suggested that he, Alan Culham and Cindy DeOrnellis develop a publication schedule for the 2021 Hairald. He also requested the Expo sale report for the upcoming Hairald. Jane Smith offered anyone on the board the opportunity to write for the Director's Corner.

Leslie Raber has contacted several board members regarding judge selection for the major shows. The show committee will discuss her concerns and develop a plan that takes exhibitors' suggestions into consideration.

John Dyer announced that the 2020 NAILE will happen, with additional regulations to address COVID. The board asked Alan Culham to send an email blast prior to the Katahdin show announcing the details for the online video.

The board will meet in person on November 7-8 at a location to be determined. The board will meet briefly on October 8 at 8:00 EST.

Robert Walker moved to adjourn and Howard Covington seconded the motion. Motion passed 7-0 and Jane Smith adjourned the meeting at 9:50 EST.

Respectfully submitted,
Cindy DeOrnellis